

# Welcome to PHConnect

## Introduction to PHConnect Buy-Side – *Account Status*



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## PHConnect – Account Status

- Purpose:
  - Review account payment status
  - Download account payment information

The purpose of the Accounts Status screen is allow the supplier to view and download their payment information.

# PHConnect – Account Status

Invoice Nbr	Division	Invoice Date	Due/Paid Date	Invc
1052623	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	
1052622	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	
1052621	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	

## Search Criteria:

- **Location** – Shows all divisions/locations your company does business with.
- **Date Range** – Select between Invoice Date and Due/Paid Date and enter the dates to search between. The default is one year back from the day you log on.
- **Search by** – Select between Invoice Number, Check/EFT Number, Check Total.
- **Selector** – Select between Starts with, Contains, Exact match.

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In order to narrow down the scope information provided on Account Status page there are several search functions.

- **Location** – Shows all divisions/locations suppliers do business with. (Note all Racor Division Accounts Payable are processed in Modesto, CA)
- **Date Range** – Select between invoice Date and Due/Paid Date and enter the dates to search between. The default is one year back from the current day.
- **Search by** – Select between invoice number, Check/EFT Number and check total. With the ability to search for specific invoices, checks or amounts with options such as starts with, contains or exact match for advanced searches.

# PHConnect – Account Status

PHconnect  
Logged In: CA15304  
| log off | site usage policy | update my profile

home supplier management

account status

PARKER HANNIFIN RACOR DIV  
P O BOX 3208  
MODESTOCA95353

Location: RACOR -- MOD  
Date Range: Invoice Date  
Search by: --- Please Select ---

Help  
Excel Download

To review the detailed status of any of your invoices, click on the invoice number.

Invoice Nbr	Division	Invoice Date	Due/Paid Date	Invoice Amount	Net Amount	Check/EFT Nbr
<a href="#">1052623</a>	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	\$1,125.50	\$1,102.99	
<a href="#">1052622</a>	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	\$52.92	\$51.86	
<a href="#">1052621</a>	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	\$255.00	\$249.90	

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The second half the Account Status screen contains the account payment information. The first column is the list of invoices/debit memos. Debit memos will start with DM and then the identification number. Since these records are listed as a hyperlink by clicking on the link one will be able to view more details on the invoice.

# PHConnect – Account Status

The screenshot shows the PHConnect interface. At the top, it says "PHconnect" and "Logged In: CA15304". Below that, there are links for "log off", "site usage policy", and "update my profile". The main content area has a search filter for "Location: RACOR -- MODESTO, CA" and a "Date Range" of "03/30/2009 - 03/30/2010". Below the search filters is a table with the following data:

Invoice Nbr	Division		
<a href="#">1052623</a>	RACOR -- MODESTO, CA		
<a href="#">1052622</a>	RACOR -- MODESTO, CA		03/24/2010
<a href="#">1052621</a>	RACOR -- MODESTO, CA		03/24/2010

Annotations include a "Quick Tip" box stating that Racor Division payments are processed in Modesto, CA, with a list of other locations: Beaufort, SC; Holly Springs, MS; Modesto, CA; and Gardena, CA. A red box highlights the "Division" column in the table, and a callout box points to it with the text "Location payment is being processed". The Parker logo is visible in the bottom right corner.

The second column is the location the payment was processed. The division and city, state will identify the particular Parker division. For the Racor Division all payments are processed in Modesto, CA.

# PHConnect – Account Status

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Logged In: CA15304  
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PARKER HANNIFIN RACOR DIV  
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MODESTOCA95353

Location: RACOR -- MODESTO, CA  
Date Range: Invoice Date 03/30/2009 - 03/30/2010  
Search by: --- Please Select --- Starts with

Help  
Excel Download

To review the detailed status of any of your invoices, click on the invoice number.

Invoice Nbr	Division	Invoice Date	Due/Paid Date	Invoice Amount	Net Amount	Check/EFT Nbr
<a href="#">1052623</a>	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	\$1,125.50	\$1,102.99	
<a href="#">1052622</a>	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	\$52.92	\$51.86	
<a href="#">1052621</a>	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	\$255.00	\$249.90	

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Parker

The third column of the detailed information is the Invoice Date. This is the date that is on the invoice from the supplier.

The fourth column of the detailed information is the Due/Paid Date. This is the date the check will be cut or electronic funds transfer (EFT) will be issued from Parker Hannifin's bank. The bank is in Cleveland, Ohio so suppliers further away from Cleveland should expect 7-10 days for delivery.

# PHConnect – Account Status

PHconnect Logged In: CA15304  
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## account status

**PARKER HANNIFIN RACOR DIV**  
P O BOX 3208  
MODESTOCA95353

Location: RACOR -- MODESTO, CA Help  
Date Range: Invoice Date 03/30/2009 - 03/30/2010 Excel Download  
Search by: --- Please Select --- Starts with

To review the detailed status of any of your invoices, click on the invoice number.

Invoice Nbr	Division	Invoice Date	Due/Paid Date	Invoice Amount	Net Amount	Check/EFT Nbr
<a href="#">1052623</a>	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	\$1,125.50	\$1,102.99	
<a href="#">1052622</a>	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	\$52.92	\$51.86	
<a href="#">1052621</a>	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	\$255.00	\$249.90	

Invoice Amount & Net Amount – Difference is either discount terms or short payment

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The fifth column of the detailed section shows the invoice amount as listed on the invoice received by the Accounts Payable department.

The sixth column of the detailed sections shows the net amount being paid by Parker Hannifin. If there is a difference this could be due to short payments or discounted payment terms.

# PHConnect – Account Status

PHconnect Logged In: CA15304  
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home supplier management account status **PARKER HANNIFIN RACOR DIV**  
P O BOX 3208  
MODESTOCA96353

Location: RACOR -- MODESTO, CA Help  
Date Range: Invoice Date 03/30/2009 - 03/30/2010 Excel Download  
Search by: --- Please Select --- Starts with

To review the detailed status of any of your invoices, click on the invoice number.

Invoice Nbr	Division	Invoice Date	Due/Paid Date	Invoice Amount	Net Amount	Check/EFT Nbr
<a href="#">1052257</a>	RACOR -- MODESTO, CA	03/16/2010	03/25/2010	\$1,166.00	\$1,142.68	4659120
<a href="#">1052256</a>	RACOR -- MODESTO, CA	03/16/2010	04/10/2010	\$1,440.00	\$1,411.20	
<a href="#">1052255</a>	RACOR -- MODESTO, CA	03/16/2010	04/10/2010	\$2,115.20	\$2,072.96	

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The final column on the Accounts Status details is the Check/EFT number. When the payment is issued, within 24 hours the check or EFT number will be listed on PHConnect.



# PHConnect – Account Status

PHconnect  
Logged In: CA15304  
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**Help** – For further information on what is available on the Account Status Page.

**Excel Download** – Suppliers can download the information from this page using the parameters they set for further analysis/processing.

PARKER HANNIFIN RACOR DIV  
P O BOX 3208  
MODESTO, CA 95353

number.

Invoice Nbr	Division	Invoice Date	Due/Paid Date	Invoice Amount	Net Amount	Check/EFT Nbr
<a href="#">1052257</a>	RACOR -- MODESTO, CA	03/16/2010	03/25/2010	\$1,166.00	\$1,142.68	4659120
<a href="#">1052256</a>	RACOR -- MODESTO, CA	03/16/2010	04/10/2010	\$1,440.00	\$1,411.20	
<a href="#">1052255</a>	RACOR -- MODESTO, CA	03/16/2010	04/10/2010	\$2,115.20	\$2,072.90	

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On each PHconnect screen is a Help button for further information what is available on the page.

For the Account Status screen there is an option to download the detailed payment information into excel. This is helpful for doing more detailed analysis and saving information.

# PHConnect – Account Status

1	Division	Invoice Date	Due/Paid Date	Invoice Amount	Net Amount	Check/EFT Nbr	Remittance
2	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	1125.50	1102.99		
3	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	52.92	51.86		
4	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	255.00	249.90		
5	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	168.06	164.70		
6	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	34.30	33.61		
7	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	196.00	192.08		
8	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	885.00	867.30		
9	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	235.95	231.23		
10	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	968.10	938.94		
11	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	331.76	325.12		
12	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	646.36	633.43		
13	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	227.70	223.15		
14	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	62.70	61.45		
15	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	24.80	24.30		
16	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	225.00	220.50		
17	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	433.50	424.83		
18	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	68.61	67.24		
19	RACOR -- MODESTO, CA	03/24/2010	04/10/2010	576.69	565.16		



This is an example of the PHConnect Account Status information excel download.